

**ISSA HIGH SCHOOLS & TERTIARY INSTITUTIONS  
SWIMMING CHAMPIONSHIP  
FRIDAY, JANUARY 19, 2024**

**ASAJ SANCTION #:** 32402

**VENUE:** National Aquatic Center: 8 Lane 50 M Competition Pool (with 25m Warm Up Pool)  
Colorado Electronic Timing System (CTS6): pads with back-up buttons

**DATES & TIMES:** Friday, January 19, 2024 - 8:30 A.M. (Session 1) and 1:30 P.M. (Session 2)

The Pool will be opened one and a half (1 ½) hours before starting time.

**OPENING CEREMONY:** Friday, January 19, 2024, at 8:15 AM

**ELIGIBILITY:** All High Schools registered with ISSA and Universities/Colleges and other accredited Tertiary Institutions are invited to attend.  
**Ages for the Meet shall be as of midnight August 31, 2023.**

**ENTRY LIMITS:** Number of events per swimmer - Five (5), including relays  
Number of individual entries per school - Three (3) swimmers per event, except 50m freestyle – five (5) per event **See note below.**

- 100M and 200M individual events will be limited to the fastest two heats.
- 100M and 200M individual events **MUST** have seed times.

Number of entries per school for relays - Two (2) teams per relay event.

**ENTRY FEES:** **N.B ENTRIES SHOULD BE SUBMITTED VIA HY-TEK SOFTWARE.**  
There is no entry fee for schools registered with the Inter-Secondary Schools Sports Association (ISSA). For all other teams, the following entry fees apply:

- J\$1,000 per swimmer
- J\$2,000 per relay entry

**ENTRY FEES MUST BE PAID BEFORE THE START OF THE MEET**

**RULES:** Except as indicated in this Summons, World Aquatic's rules and ASAJ By-laws in force at time of competition will apply. Refer to additional Rules and Regulations in this Summons.

**FORMAT:** All events will be swum as timed finals.

**PROGRAMME:** Programmes will be on sale.

**EVENT ENTRY DEADLINE:** 11:59 p.m. on Friday, January 12, 2024.

**ENTRIES:** Hy-tek entry file together with the entry list (sorted by swimmer) in pdf format from Hy-tek Team Manager duly signed by the Principal of the School and stamped **MUST** be emailed to [aquaticsja@gmail.com](mailto:aquaticsja@gmail.com) from the participating schools. Additionally, a list of all participants (per school) must be submitted using the school's email address confirming that the participants are eligible to represent the school. For further information kindly contact ASAJ at 920-6229/30.

**ISSA Schools**

1. All swimmers from ISSA Schools **MUST** be registered on the ISSA platform at <https://issasports.com/appv1/index.php>
2. General ISSA Registration Submission document **MUST** be signed by the Principal at the end of the registration process.
3. Submit the ISSA Registration Submission document to the ISSA Offices on or before the stated deadline.
4. Print the Submission Status document from the system and submit to the ASAJ. **This is in addition to the entries sent to the ASAJ in electronic form using Hy- tek software and e-mailed to: [aquaticsja@gmail.com](mailto:aquaticsja@gmail.com);**

**TECHNICAL MEETING:** *There will be no technical meeting. All entries **should** be submitted electronically via Hy-Tek Software. Entries, as submitted, will be returned for verification. Any corrections or changes must be forwarded by email.*

**SAFETY FIRST:** **Life Guards will be on duty. Swimmers and Team Officials who do not comply with the Life Guards' instructions will be excluded from further participation in the Competition.**

**NOTE**

1. Individual entries must be indicated in the entry file with seed times.
2. Relay entries must be indicated on the entry form with seed times. **Relay-only swimmers must be declared on the entry file.**
3. **DATE OF BIRTH OF EACH COMPETITOR MUST BE ENTERED CORRECTLY IN HY- TEK SOFTWARE.**

**ADDITIONAL RULES AND REGULATIONS****General**

1. ID cards will be provided to all ISSA registered swimmers.
2. Each swimmer is required to present their ISSA I.D. card at the entrance gate for the Meet. Abuse of these entry regulations will result in confiscation of the ID card and the appropriate disciplinary action taken against the offender and the respective school.
3. **Schools are required to provide two (2) volunteers each to act as timekeepers and perform other functions essential to the smooth running of the competition.** Armbands will be issued to those schools who submit the names of their volunteers with the entries. Volunteers **MUST** report to the Meet Director at least **sixty (60) minutes** before the start of the session.

**DECK ENTRIES**

Deck Entries will only be allowed under extreme circumstances at the discretion of the Meet Director.

**MARSHALLING**

1. There will be no Marshalling Area for the Meet. The next heat must be behind the timekeepers while the current heat is in progress.
2. The coaches are responsible for getting their swimmers to the starting blocks. It is the responsibility of the swimmer to swim in the correct lane and heat assigned. If a swimmer swims in the incorrect lane or heat, then the swimmer will automatically be disqualified.
3. Once the swimmers are under the Starter's orders and he/she has taken control of the race (after second whistle) no swimmer may then enter the race. If this occurs the swimmer will be disqualified and not be allowed to swim in the event.

**MEET INFORMATION**

1. Competitors will only be allowed to swim in their respective Age Group. If competitors swim outside of their Age Group, then the offending competitor will be disqualified from the competition.
2. Substitutions will not be allowed in either the Individual or Relay events. Only the named swimmers entered in the respective event will be allowed to compete. The swimmer found in violation of this will be disqualified and if it is done in a relay, the relay team will be disqualified from the remainder of the competition.
3. All swimmers entered must be registered with their respective schools on the ISSA platform.
4. As per ISSA rules, swimmers who transfer between Government High Schools between grades 7-11 are ineligible to compete for a new school for one (1) year.
5. All scratches and name spelling corrections and checking of the original entry are to be done via email response after receiving the entries as submitted by Hy-Tek.
6. Relay cards are to be filled out in duplicate. The original must be handed in to the Recorder thirty (30) minutes before the start of the first event of the particular session. The copy must be handed to the Head Lane Time-keeper at the beginning of the event. Any change must be made at least four (4) events prior to the scheduled event number, after that on presentation of a medical certificate only. The swimmers must be named in order of swimming in accordance with FINA rules.
7. No late entries will be accepted unless in very extreme circumstances at the discretion of the ISSA and the Meet Director.
8. The Meet Director/Referee reserves the right to change the start time, drop heats/events, move heats/events, and add breaks in order to hold an efficient Meet within the guidelines of ISSA/ASAJ and WA.

**AWARDS AND POINTS**

1. Points for each event will be awarded as follows: 9, 7, 6, 5, 4, 3, 2, 1 for places first to eighth respectively for individual events. For relays the points will be 18, 14, 12, 10, 8, 6, 4, 2 for places 1<sup>st</sup> to 8<sup>th</sup> respectively.
2. High School - Medals will be awarded for places first to third for each event.
3. Universities/Tertiary Institutions – Medals will be awarded for places first to third.
4. **A High Point Trophy will be awarded to the top individual point scorer in each Age Group female and male.**
5. Trophies will be awarded as follows:
  - ❖ There will be a trophy awarded to the top female and male school.
  - ❖ A spirit trophy will also be awarded.
  - ❖ There will be a trophy for the overall winning university/tertiary institution.



**ORDER OF EVENTS FOR THE 2024 ISSA HIGH SCHOOLS & TERTIARY INSTITUTIONS  
SWIMMING CHAMPIONSHIP**

JANUARY 19, 2024

MORNING SESSION				AFTERNOON SESSION			
Event #	Event	F/M	Age Group	Event #	Event	F/M	Age Group
1-2	100M Breaststroke	F/M	Open	29-30	200M Ind, Medley	F/M	Open
3-4	200M Freestyle	F/M	Open	31-32	100M Freestyle	F/M	12 & under
5-6	50M Backstroke	F/M	12 & under	33-34	100M Freestyle	F/M	13-14
7-8	50M Backstroke	F/M	13-14	35-36	100M Freestyle	F/M	15-16
9-10	50M Backstroke	F/M	15-16	37-38	100M Freestyle	F/M	17 & over
11-12	50M Backstroke	F/M	17 & over	39-40	50M Breaststroke	F/M	12 & under
13-14	50M Freestyle	F/M	12 & under	41-42	50M Breaststroke	F/M	13-14
15-16	50M Freestyle	F/M	13-14	43-44	50M Breaststroke	F/M	15-16
17-18	50M Freestyle	F/M	15-16	45-46	50M Breaststroke	F/M	17 & over
19-20	50M Freestyle	F/M	17 & over	47-48	50M Butterfly	F/M	12 & under
21-22	4 x 50M Free Relay	F/M	12 & under	49-50	50M Butterfly	F/M	13-14
23-24	4 x 50M Free Relay	F/M	13-14	51-52	50M Butterfly	F/M	15-16
25-26	4 x 50M Free Relay	F/M	15-16	53-54	50M Butterfly	F/M	17 & over
27-28	4 x 50M Free Relay	F/M	17 & over	55-56	4 x 50M Med. Relay	F/M	12 & under
				57-58	4 x 50M Med. Relay	F/M	13-14
				59-60	4 x 50M Med. Relay	F/M	15-16
				61-62	4 x 50M Med. Relay	F/M	17 & over

**INTER-SECONDARY SCHOOLS  
SPORTS ASSOCIATION**